

Paris City Commission
 525 High Street
 Paris, KY 40361
 Meeting Minutes
 November 23, 2021

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, November 23, 2021.

Mayor, Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer Commissioner, Wallis Brooks; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: Interim City Manager, Mike Withrow; City Attorney, Bryan Beauman; CPA, Brad Oberlander; and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Interim City Manager Mike Withrow proceeded to conduct the meeting.

Approval of Minutes

Motion by Plummer, seconded by Brooks, to approve the regular meeting minutes of the November 9, 2021, meeting. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Presentation

Mark Burden Director of the Bluegrass Narcotics Taskforce discussed that the taskforce recently completed a 40 person round up within two counties. Mark stated the taskforce main priority is Heroin, Fentanyl, Methamphetamine, and Crack that trafficking takes priority. Marks stated that drug overdoses are on the rise and fentanyl is responsible for 70% of the overdoses. Mark reiterated the taskforce and all local law enforcement agencies are actively offering help and resources to those addicted.

New Business

Frances Richie with Rumpke Waste & Recycling discussed their request to renew the current sanitation services contract. Mike Withrow had previously requested for an extension of the contract allowing the city time to put into place a permanent city manager. Frances stated Rumpke would not grant the city the extension because Rumpke has not had a rate increase since 2018, and if the contract is only approved for a few months the rates would go back to the drawing board and the current proposed rate may not be available and likely be higher than what is currently proposed because the rate is now public. The commission reiterated to Frances that the data was presented to them last evening and was not fair to expect a decision with less than 24 hours to review the proposal. The current contract expires on November 30, 2021.

Motion by Mayor, seconded by Brooks, to accept the Rumpke proposal instructing the city attorney to draft an amendment to the current contract for the mayor’s signature. Motion carried by roll call vote of 4-1 with Plummer, Brooks, Gibson, and Galbraith voting Aye. Roberts voting Nay.

Effective 12/1/21								Effective 12/1/22							
SIZE	1x	2x	3x	4x	5x	2x MO	EXTRA	SIZE	1x	2x	3x	4x	5x	2x MO	EXTRA
2YD	\$80.63	\$134.38	\$188.13	\$241.88	\$295.63	\$53.75	\$53.75	2YD	\$83.45	\$139.08	\$194.71	\$250.34	\$305.97	\$55.63	\$55.63
4YD	\$102.13	\$166.63	\$241.88	\$311.75	\$381.63	\$66.65	\$59.13	4YD	\$105.70	\$172.46	\$250.34	\$322.66	\$394.98	\$68.98	\$61.19
6YD	\$123.63	\$209.63	\$290.25	\$376.25	\$462.25	\$78.48	\$64.50	6YD	\$127.95	\$216.96	\$300.41	\$389.42	\$478.43	\$81.22	\$66.76
8YD	\$139.75	\$241.88	\$338.63	\$440.75	\$537.50	\$93.53	\$69.88	8YD	\$144.64	\$250.34	\$350.48	\$456.18	\$556.31	\$96.80	\$72.32
HS	\$16.00	\$32.00	\$48.00	\$64.00	\$80.00			HS	\$16.50	\$33.00	\$49.50	\$66.00	\$82.50		
Residential	\$16.00							Residential	\$16.50						
Senior	\$15.00							Senior	\$15.50						

Motion by Brooks, seconded by Galbraith, approving the second reading of a budget amendment for CBDG grant funds. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

**CITY OF PARIS
 ORDINANCE 2021 – 22**

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY AMENDING THE PROPRIETARY FUND ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY OF PARIS’ PROPRIETARY FUND.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris’ Proprietary Fund for the 2022 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the Proprietary Fund’s annual budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022 be amended as follows:

<u>Proprietary Fund:</u>	<u>Year ended 6/30/2022 Original Budget</u>
BEGINNING FUND BALANCE - JULY 1, 2021	\$ <u>3,885,622</u>
<u>Revenues:</u>	
Electric	5,809,500
Sewer	1,778,750
Water	1,648,500
Grants: CDBG - CV	200,000
ARPA	1,252,196
US 460 Project	<u>1,739,502</u>
Total Grants	<u>3,191,698</u>

Miscellaneous	442,500
Sewer	1,778,750
Transfer Station	100,000
<i>Total Revenues:</i>	14,749,698
 TOTAL FUNDS AVAILABLE:	 18,635,320

<u>Expenditures:</u>	
Power Production	3,954,440
Electric Distribution	904,220
Water Distribution:	
Operating expenditures	828,465
Capital Outlay - Water Meters	1,999,700
Capital Outlay - US 460 Project	1,739,502
Total Water Distribution	4,567,667
Water Plant	1,181,085
Disposal Plant	1,260,100
Transfer Station	293,150
Utility Administration:	
Operating expenditures	807,875
CDBG - CV Community Action Council Passthrough	200,000
Total Utility Administration	1,007,875
Utility Fund	1,088,665
<i>Total Expenditures:</i>	14,257,202

ESTIMATED ENDING FUND BALANCE - JUNE 30, 2022 \$ **4,378,118**

Motion by Plummer, seconded by Galbraith, approving the hire of Evan LeMaster as a fulltime Firefighter EMT upon completion of a medical exam. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Brooks, approving the hire of John Leedy as a fulltime Firefighter EMT upon completion of a medical exam. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Plummer, approving the hire of Colton Underwood as a fulltime Firefighter EMT upon completion of a medical exam. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Roberts, approving the purchase of a 2021 Dodge Charger from Freedom Dodge for \$ 28,997.00 as replacement vehicle for the police department. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Plummer, seconded by Galbraith, approving to surplus and sell on govdeals.com a 1991 Chevrolet Kodiak and a 2000 Isuzu NPR. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

CITY OF PARIS - NOTICE OF SURPLUS EQUIPMENT

As authorized by KRS 82.083(3)(a) and other applicable law, the City of Paris declares the following miscellaneous equipment as surplus property. Each of the items were originally acquired for use as equipment/vehicles within the City of Paris Street Department. They have outlived their useful life with the City and are in the process of being replaced. Transfer of these unneeded items avoids waste so it is in the public interest to dispose of these items.

ITEM:	QNTY:	OBTAINED THROUGH:	ID #:	DISPOSAL METHOD:
1991 Chevrolet Kodiak	1	Unknown	IGBL7HIP3MJ111438	GovDeals.com
2000 Isuzu NPR	1	Ryder Trucking	JALC4B141Y7001321	GovDeals.com

Brad Oberlander discussed the ARPA funds that can be used for hero pay for essential personnel however it federal guidelines must be met. Siting that the funds cannot be disbursed as a lump sum and is required to be calculated by the hours worked. Erin Morton stated with the kronos timecard system it will be easy to identify hours worked per employee. The commission tasked Brad with preparing information as to the costs associated with paying essential pay, taxes, withholdings etc. and submit a cost analysis for review to the commission at the next meeting.

Brad Oberlander and Erin Morton discussed the PayScale and classification, the discussion appeared that more review was needed with the scale and was moved to the December 6, 2021, workshop meeting for further discussion.

Motion by Brooks, seconded by Galbraith, approving the hire of Angelica Taylor as a fulltime police administrative specialist I. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Financials

Motion by Brooks, seconded by Plummer approving October financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 2,640,906.00 with expenditures of \$ 2,434,208.00 Utility Fund Revenues of \$ 3,925,533.00 with expenditures of \$ 3,780,301.00. Motion carried by roll call vote of 4-0 with Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Roberts, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
47006	Autozone	11/12/2021	325.80
47007	City Of Paris Utilities	11/12/2021	8,898.00
47008	Computeraid International	11/12/2021	125.00
47009	Directcare Family Health Pllc	11/12/2021	20.00
47010	Galls, Llc	11/12/2021	1,902.38
47011	CROMBIE HUGH & JANET	11/12/2021	86.50
47012	Kentucky Uniforms, Inc.	11/12/2021	1,098.17
47013	KLC INSURANCE SERVICES	11/12/2021	30,191.92
47014	Konica Minolta Business	11/12/2021	7.23
47015	Meade Tractor	11/12/2021	115.28
47016	O'reilly Auto Parts	11/12/2021	37.30
47017	Office Depot Card Plan	11/12/2021	67.53
47018	STOCK YARDS BANK	11/12/2021	19,697.70
47019	Sturgill, Turner, Barker &	11/12/2021	3,100.31
47020	Tops Business Systems	11/12/2021	405.89
47021	Tractor Supply Credit Plan	11/12/2021	333.94
47022	Traditional Bank, Inc	11/12/2021	11,364.92
47023	UNITED LABORATORIES	11/12/2021	681.25
47024	VERIZON WIRELESS	11/12/2021	79.94
47025	Advance Auto Parts	11/19/2021	153.09
47026	At&t Mobility - (6463)	11/19/2021	93.40
47027	ATLANTIC EMERGENCY SOLUTIONS	11/19/2021	1,124.88
47028	BAPTIST HEALTH OCCUPATIONAL MEDICINE	11/19/2021	142.00
47029	RUBY BEHELER	11/19/2021	89.71
47030	Bme Inc	11/19/2021	94.00
47031	BMS	11/19/2021	44.85
47032	Bourbon County Sheriff	11/19/2021	1,008.77
47033	BOYER, LEWIS	11/19/2021	Voided
47034	CENTRAL KY MECHANICAL	11/19/2021	2,210.46
47035	Central Ky Quicklube & Tire	11/19/2021	113.62
47036	Columbia Gas Of Kentucky	11/19/2021	225.09
47037	DUANE & RACHEL MARCHYN	11/19/2021	46.33
47038	EGUNCO	11/19/2021	4,484.20
47039	Galls, Llc	11/19/2021	1,018.80
47040	KIM MARSHALL PRINT SERVICES	11/19/2021	398.64
47041	Kleem, Inc.	11/19/2021	1,155.37
47042	KRONOS SAASHR, INC	11/19/2021	689.81
47043	Office Depot Card Plan	11/19/2021	32.25
47044	Riley Oil Company	11/19/2021	6,760.79
47045	Sandfort, Paul	11/19/2021	Voided
47046	AUSTIN SHORT	11/19/2021	Voided
47047	Staples Business Credit	11/19/2021	197.40
47048	VERIZON WIRELESS	11/19/2021	2,167.90

Claims Total 11/23	100,790.42
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Utility Fund

<u>CK Number</u>	<u>Vendor</u>	<u>CK Date</u>	<u>CK Amount</u>
54813	Arvel Ray King	11/12/2021	200.00
54814	PURUSHOTTAM BAHARA	11/12/2021	24.88
54815	Bluegrass Kesco	11/12/2021	200.00
54816	Brenco	11/12/2021	221.97
54817	CITCO WATER	11/12/2021	1,407.96
54818	CITY OF PARIS UTILITIES	11/12/2021	11,967.36
54819	Fairbanks Scales	11/12/2021	815.85
54820	Fastenal Company	11/12/2021	41.40
54821	GAIL BECRAFT	11/12/2021	8,143.80
54822	JEREMIAH AND MISTY GNAGEY	11/12/2021	113.67
54823	HAWKINS WATER TREATMENT	11/12/2021	2,992.50
54824	HUBBARD MECHANICAL	11/12/2021	904.95
54825	Kentucky Petroleum SUPPLY	11/12/2021	260.25

54826	KLC INSURANCE SERVICES	11/12/2021	27,871.68
54827	KOI	11/12/2021	152.75
54828	LEATHA LENOX	11/12/2021	5.00
54829	TONY LITTLE	11/12/2021	19.77
54830	Lowe's Business Acct/Gecrb	11/12/2021	189.05
54831	REESA MARTIN	11/12/2021	29.38
54832	JILL MCKEE	11/12/2021	74.59
54833	KENDRA L MCVEY	11/12/2021	53.46
54834	Neptune Equipment Co.	11/12/2021	844.16
54835	O'reilly Auto Parts	11/12/2021	30.90
54836	Office Depot Credit Plan	11/12/2021	67.52
54837	FERN REALTY	11/12/2021	133.17
54838	Rumpke	11/12/2021	156.00
54839	SIGMA-ALDRICH INC	11/12/2021	288.86
54840	STICK'S FENCING,LLC	11/12/2021	21.73
54841	Strand Associates Inc	11/12/2021	1,120.72
54842	MARK TIPTON	11/12/2021	74.59
54843	Tops Business Systems	11/12/2021	405.89
54844	Tractor Supply Co	11/12/2021	446.89
54845	JOHN TRUMBO	11/12/2021	148.70
54846	United Laboratories, Inc.	11/12/2021	348.91
54847	Usa Blue Book	11/12/2021	2,912.21
54848	Williams Towing	11/12/2021	175.00
2428	KYMEA	11/15/2021	157.53
54849	AMERICAN SCALE CORPORATION	11/19/2021	559.75
54850	BMS	11/19/2021	21.45
54851	Cape Electrical Supply Llc	11/19/2021	1,515.00
54852	Central Ky Quicklube & Tire	11/19/2021	89.38
54853	CITCO WATER	11/19/2021	811.05
54854	Columbia Gas Of Kentucky, Inc.	11/19/2021	207.58
54855	Environmental Compliance Sol	11/19/2021	1,195.00
54856	Fastenal Company	11/19/2021	145.57
54857	GEORGE BERRY PLUMBING	11/19/2021	450.00
54858	Great America Financial Servs	11/19/2021	69.17
54859	Hayes Pipe Supply, Inc	11/19/2021	1,342.68
54860	IDEXX DISTRIBUTION, INC	11/19/2021	353.62
54861	KENS AUTO	11/19/2021	2,800.00
54862	KRONOS SAASHR, INC	11/19/2021	161.00
54863	MSTN TRANSFORMERS	11/19/2021	7,918.02
54864	Office Depot Credit Plan	11/19/2021	73.13
54865	Perfection Goup, Inc	11/19/2021	107,986.98
54866	Quill	11/19/2021	27.61
54867	Riley Oil Company	11/19/2021	1,191.06
54868	Stuart C. Irby Co.	11/19/2021	422.10
54869	US DEPARTMENT OF ENERGY	11/19/2021	6,835.85
54870	Usa Blue Book	11/19/2021	461.95
54871	USALCO	11/19/2021	4,824.06
54872	VERIZON WIRELESS	11/19/2021	250.74
54873	Wesco Distribution, Inc.	11/19/2021	371.00

Claims Total - 11/23 203,106.80

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 247,464.78 and Utility Fund outstanding of \$ 88,620.56 No action was taken.

Agency reports

Andrea Lacy, Paris Bourbon County Joint Planning Administrator

- The Planning Commission is working on an Ordinance to identify tiny homes, anticipating a draft ordinance to be presented to the commission in a future meeting.

Staff and Commission reports

City Attorney, Bryan Beaman

- Clough contract was signed, and earnest money was paid.
- Hope Park lease has been sent and effective November 23, 2021.

CPA, Brad Oberlander

- Suggested and provided a uniform form for internal pay changes, and a pay change update form to be submitted each month at the first meeting of the month to the commission. Brad stated there seems to be a lot of confusion related to pay scales and pay raises stating he will work with Erin on implementing the forms. Commissioner Gibson agreed the more documentation the better.

Commissioner, Holli Gibson

- Photo shoot for United for the Park
- Christmas Parade is December 4th
- A billboard in Lexington on Paris Pike to shop in Paris.
- Memory tree ornaments are available for purchase at CWF products downtown, for the memory trees located on the front lawn of City Hall.
- The city manager search has been paired down to 12 applicants. Zoom interviews began on November 23, 2021. The commission will review the applicants on December 6th and narrow down to 4 to interview.

Commissioner, Stan Galbraith

- Reminder the December 28, 2021, meeting is at 6:00 p.m.

Commissioner, Angela Roberts

- 25 homeless initiative bags have been collected. Next zoom meeting is scheduled for December 1, 2021, inviting everyone to reach out and participate.
 - Chief Thomas reiterated that there are 50-75 homeless in the area.
 - Commissioner Gibson requested the city to put a note on the next utility bill that collections are being accepted for the homeless initiative bags. Mike Withrow stated he would get with Cassie to include on the next bill, they are limited to characters and space on the bills, but it can be done.
- Voyage Movement is starting a winter weekly meal at Paris Highschool cafeteria beginning December 4, 2021, ending in March, open to anyone in need of a meal.

Commissioner, Wallis Brooks

- Requested a couple officers to attend Sunday, November 27 at 10:30 a.m. the 7th Street church will be holding a Shop with a Cop program.
- Expressed his concern with the recent payroll issue where employees did not get paid on time.
 - Mike Withrow stated when he received the email at 3:30 p.m., he immediately got online to transfer payroll and received an error that said the time had expired, to set up a new date and the next date was a holiday, and the banks were closed.
 - Commissioner Gibson discussed she contacted Traditional Bank and they explained the process of approval/transferring payroll and it needed to be completed by 4:00 p.m. reiterating that someone needs to reach out to Traditional Bank because if the funds were approved to transfer before 4:00 p.m. then the bank needs to be notified because that's an issue if it was completed at 3:30.
 - Erin Morton stated that the mayor gave the bank authorization to reverse all the packets and they processed a same day ACH request most employees were paid before 9:45 that morning, only the employees that banked with Stockyards was delayed the longest.

The commission agreed that a backup needs to be in place to ensure this doesn't occur again.

Mayor, John Plummer

- Expressed his appreciation for Betty Ann Allen for her commitment and representing the City of Paris at multiple events on Saturday November 20, 2021. Commissioner Gibson echoed the appreciation stating that Laure Biddle and Betty Ann Allen show a lot of enthusiasm and represent the city well.

With no further business discussed the meeting moved to adjourn.

Executive Session

Motion by Brooks, seconded by Plummer to go into executive session to discuss potential and proposed litigation for which disclosure of details might compromise litigation posture, pursuant to KRS 61.810(1)(c). Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye at 10:47 a.m.

With no action taken during executive session. Motion by Gibson, second by Brooks, unanimously carried to exit executive session and resume regular session at 11:12 a.m.

With no further business discussed the meeting moved to adjourn.

Adjourn

Motion by Brooks, seconded by Plummer, the motion unanimously carrying to adjourn the meeting at 11:12 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles